



COPYRIGHT POLICY

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At not less than \$750 and not more than \$30,000 per work infringed for "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. Hollywood Institute of Beauty Careers has written plans to effectively combat the unauthorized distribution of copyrighted material by users of the Hollywood Institute of Beauty Careers network without unduly interfering with the education and research use of the network. The plan is evaluated regularly for effectiveness. Currently students are given login accounts with limited privileges which prevent them from being able to install software locally on school computers. Also, at most locations, a firewall is in place that can be configured to block malicious content from being downloaded and uploaded. Employees of Hollywood Institute of Beauty Careers are required to read and sign an Email and Internet Use Policy. This is in place to help employees benefit from technology and allow Hollywood Institute of Beauty Careers to manage the cost and risk of such use. For more information on United States copyright law, please consult the U.S. Copyright Office's website at <http://www.copyright.gov>